



SECTION 28. PARKS AND RECREATION DEPARTMENT

28.5 ADOPT- A-PARK

A. PURPOSE. The Seminole County Parks, Natural Lands, and Trails System currently consisting of over 8,000 acres of parks and natural lands, and over 80 miles of paved and unpaved trails supported by the residents of Seminole County. To encourage volunteer and fundraising activities in support of Seminole County parks, natural lands and trails, the County desires to establish a program whereby organizations and groups can perform special projects and fund enhanced amenities at the County's parks, natural lands and trail locations.

B. POLICIES AND PROCEDURES. The Parks and Recreation Department Director is authorized to administer the Adopt-A-Park Program. Policies and procedures governing the Adopt-A-Park Program shall be incorporated in the Parks and Recreation Department Operating Manual and be consistent with other Department policies and procedures applicable to volunteer programs.

C. PROGRAM MANAGEMENT. The administration, coordination, permitting and record keeping will be accomplished through the Administrative Offices, with the Special Projects Program Manager serving as the Adopt-A-Park Program Manager. Some of the responsibilities include:

- (1) Explain program to interested organizations.
- (2) Secure an executed permit from an adopting organization.
- (3) Schedule the project(s) to be done by an organization.
- (4) Schedule equipment necessary for project completion.
- (5) Supervise disbursement and return of items provided by the County.
- (6) Provide analysis and reports to the Board of County Commissioner and Parks and Recreation Department Director as required.
- (7) Coordinate creation, placement and maintenance or appropriate signage designating the Adopt-A-Park program at locations as designated.

D. AUTHORITY. Resolution 2003-R-120 adopted July 22, 2003
Resolution 2007-R-42 adopted March 13, 2007
Resolution 2009-R-10 adopted January 13, 2009
Resolution 2012-R-107 adopted June 12, 2012
Updates to Department name approved as a part of Agenda Item #57 on August 27, 2024