

## DEVELOPMENT SERVICES DEPARTMENT

## BUILDING DIVISION



## After Hour Inspection(s) Only Request Form

Date: \_\_\_\_\_ Application/Permit #: \_\_\_\_\_

Project Address: \_\_\_\_\_

Requestor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Ext.: \_\_\_\_\_

Email: \_\_\_\_\_ Preferred Completion date or time (AM/PM): \_\_\_\_\_

**Communication will be made with the Requestor listed above, regarding staff availability,**

**Building Official approval and fee payment.**

Reason for Request: \_\_\_\_\_

Select	Agency	Enter Inspection Name / Code	Fee	Staff (Internal use)	Date and Time
	Building		(\$160 / \$320)		
	Electrical		(\$160 / \$320)		
	Plumbing		(\$160 / \$320)		
	Mechanical		(\$160 / \$320)		
	Fire		(\$120 / \$240)		

***Applicable fees: Weekdays are \$160.00 for 2 hours (\*additional \$80 per hour above 2 hours)***

***weekends/holidays are \$320.00 for 4 hours (\*additional \$80 per hour above 4 hours)***

***Fire fees are \$120 for weekdays (\*additional \$60 per hour above 2 hours) and \$240 for weekends and holidays (\*additional \$60 per hour above 4 hours).***

***Weekdays between the hours of 5:30 pm and 7:00 am are charged the same rate as weekend or holiday***

These fees are outlined in our Building Fee Schedule on pages 21 & 24. The weekend time for inspections is considered from Friday at 4:00 pm to Monday at 7:30 am. Holiday time starts at the same times as above and requires the fees to be paid by **12:00 pm** the business day **prior** to a holiday.

- Request for After Hours must be submitted 2-business days prior to your requested date.** Submit in person or email to: [BPCustomerService@seminolecountyfl.gov](mailto:BPCustomerService@seminolecountyfl.gov)
- There is no guarantee that your request will be approved.** After-Hours inspections will be approved based on staff availability and validity of request.
- Fee will be due upon confirmation of staff availability, and formal authorization of request by Building Official.** The requested inspection will then only be scheduled upon confirmation of payment for the additional fees outlined above.
- No same-day request will be approved unless for emergency reasons such as power failure of an occupied structure.**
- Before any request for an after-hour request is scheduled Seminole County must verify staff availability and authorize the office to schedule the inspection.

**\*\*\*\*\* ALL FEES ARE NON-REFUNDABLE\*\*\*\*\***

**ELECTRONIC SUBMISSION STATEMENT: Under penalty of perjury, I declare that all the information contained in this After Hour Request form is true and correct.**

Requestor's Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_