



## SEMINOLE COUNTY PLANNING & DEVELOPMENT DIVISION

1101 EAST FIRST STREET, SANFORD, FLORIDA 32771  
(407) 665-7371 [PLANDESK@SEMINOLECOUNTYFL.GOV](mailto:PLANDESK@SEMINOLECOUNTYFL.GOV)  
[www.seminolecountyfl.gov](http://www.seminolecountyfl.gov)

### ZONING CONFIRMATION LETTER

**PLEASE ALLOW UP TO 10 BUSINESS DAYS TO RECEIVE YOUR LETTER AFTER PAYMENT**

#### **REVIEW TYPES/FEES:**

- **Standard Review (no PD) – \$50.00\***
  - Certify Zoning, Future Land Use and a single permitted use by letter
  - Copies of the Development Order(s) and/or Developer's Commitment Agreement(s), if governed by such
- **Full Review or Planned Development – \$150.00\***
  - Certify Zoning and Future Land Use for a Planned Development, multiple uses, property requiring additional research, site inspection, and/or a code compliance review
  - List of prior zoning approvals by the County
  - List of known conflicts of the Zoning and/or Future Land Use
  - Copies of the Development Order(s) and/or Developer's Commitment Agreement(s), if governed by such
  - General Use Permit (additional plans/documentation will be required for approval)
  - Other additional research on a case-by-case basis

\*Requests for copies of full-size plans will require additional fees

#### **CODE ENFORCEMENT VIOLATION FINES/LIENS RESEARCH**

To check for open Code Enforcement violations or liens issued by the Code Enforcement Board or for information on how to request verification of a violation or lien, please visit our website at <https://www.seminolecountyfl.gov/departments-services/development-services/planning-development/boards/code-enforcement/> or call the Code Enforcement Board Clerk at (407) 665-7403.

#### **BUILDING CODE VIOLATIONS OR OPEN BUILDING PERMIT RESEARCH**

All requests for building code violations or building permits are handled through the building division, please call (407) 665-7050 or visit their website at: <https://www.seminolecountyfl.gov/departments-services/development-services/building/violation-lookup.html>

#### **DELIVERY METHODS**

Completed forms and all the above required attachments may be sent via:

- **E-mail:** [plandesk@seminolecountyfl.gov](mailto:plandesk@seminolecountyfl.gov)
- **Hand delivery/mail:** Seminole County Planning & Development Division, 1101 East First Street, Sanford, Florida 32771



**SEMINOLE COUNTY**  
**PLANNING & DEVELOPMENT DIVISION**  
1101 EAST FIRST STREET, ROOM 2028  
SANFORD, FLORIDA 32771  
TELEPHONE: (407) 665-7371  
PLANDESK@SEMINOLECOUNTYFL.GOV

PROJ. #: \_\_\_\_\_

## ZONING CONFIRMATION LETTER REQUEST

**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

### APPLICATION TYPES/FEES

- |   |          |
|---|----------|
| <input type="checkbox"/> STANDARD REVIEW/NON-PD ZONING            | \$50.00  |
| <input type="checkbox"/> FULL REVIEW/PD ZONING/GENERAL USE PERMIT | \$150.00 |

### PROPERTY

PARCEL ID #:

ADDRESS:

CURRENT USE(S):

PROPOSED USE(S):

PURPOSE FOR REQUEST:

ADDITIONAL RESEARCH REQUESTED OR NARRATIVE OF GENERAL USE PERMIT:

### APPLICANT

NAME:

COMPANY:

ADDRESS:

CITY:

STATE:

ZIP:

PHONE:

EMAIL: