

**LIBRARY ADVISORY BOARD ADOPTED MINUTES**

**FEBRUARY 24, 2025, 5:30 p.m.**

**Members Present:**

C. Sean Loosier, Chair, Sheeba West, Sheeba West, Christine Trevett, Raven Arscott, Carole Hinshaw, Hiro Yoshida, Edmund Young

Public: Kim Strong

**Staff:** Christine Patten, Library Services Division Manager, Kathi Efland

1. Mr. Loosier called the meeting to order at 5:30 p.m. and noted that there was a quorum for the February 24, 2025, Library Advisory Board Meeting. The motion was made to accept the official minutes from January 27, 2024, by Ms. Henshaw, which was seconded by Mr. Loosier, and approved by unanimous vote.
2. Ms. Patten invited the board to make introductions to the new board member, Mr. Edmund Young, appointed by Commissioner Zembower. Mr. Young is a Special Education Teacher in Altamonte Springs.
3. Special guest, Kim Strong was introduced. Ms. Strong is a lobbyist and fundraiser. She talked to the board about businesses she has work for and non-profits that she has worked with as a fundraiser. She talked about nonprofit foundations. Mr. Loosier has had conversations with Commissioner Lockhart about how to move forward with forming a library foundation for the Seminole County Library.
4. Ms. Patten and the board discussed dedicated library tax funding. The Orange County Library receives its funding through a special Library taxing district formed in 1980. There haven't been many recent independent library taxes passed in Florida. At the December Library Advisory Board meeting a resolution was adopted for Dedicated Funding for the Library. Mr. Loosier emailed the resolution to the County Commissioners and the County Manager.
5. Mr. Loosier and Ms. Patten have a meeting scheduled with the County grants division, and George Woodbridge, to learn about grant opportunities for the Library on March 6th.
6. Ms. Patten provided an update on the new children's area shelving at the Central Branch. The project is moving forward with an installation completed on February 18, 2025. There will be a ribbon cutting ceremony scheduled in March.
7. Ms. Patten distributed a schedule of the Board of County Commissioners meetings for 2025. The Library Advisory Board members, Mr. Loosier and Ms. Henshaw planned to attend the BCC meeting on February 25<sup>th</sup> to speak about the need for library funding support.
8. Ms. Patten reported that ePrint-It, printing from mobile devices is now up and running.
9. Ms. Patten reported that the ADA Study is on-going and also revising the scope for an Impact Fee Study in on-going.
10. The board discussed the future dates for the Library Advisory Board and approved the following dates: March 24, April 28<sup>th</sup>, May 19<sup>th</sup>, June 23<sup>rd</sup>, July 28<sup>th</sup>, August 25<sup>th</sup>, September 29<sup>th</sup>, October 27<sup>th</sup> and December 1<sup>st</sup> and combined November and December meeting.
11. Ms. Patten reported on the Library Staff Day that was held on February 17<sup>th</sup>.

12. At the next Library Advisory Board meeting on March 24<sup>th</sup>, County Attorney Gerlin Kahn will provide an overview of the Sunshine Laws in Florida which govern communication and actions of appointed boards.
13. Good of the Order:
14. The Library Advisory Board held an election for a new Vice-Chair and Edmund Young was elected. Mr. Loosier made the motion to nominate Mr. Young, seconded by Ms. Arscott and approved by unanimous vote.
15. Mr. Young reported on seeing out of date social media announcement for library events on social media sites. It was explained that the County Communications Department handles the social media for the Library Services Division.
16. The next Library Advisory Board Meeting is scheduled for Monday, March 24, 2025, at 5:30 PM in the gallery at the Central Branch.
17. Adjournment 6:54 PM.